



COMMUNITY
SERVICES
RESOURCE
CORPORATION

A Non-Profit Public Benefit-Corporation Sponsored by the Los Angeles Board of Supervisors



Board of Directors

Rose Marie Busciglio

Fernando Del Rio

Ray Johnson

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Honorary Member

Nelkane Benton

June 6, 2006

Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**COMMUNITY SERVICES RESOURCE CORPORATION
DISBURSEMENT OF FUNDS**

IT IS RECOMMENDED THAT YOUR BOARD:

Concur in the action taken by the Board of Directors of the Community Services Resource Corporation (CSRC) to disburse \$68,952.50 in Operation Get Your Kit Together (OGYKT) emergency preparedness event funds and up to \$45,000 in Los Angeles County Commission on Aging (LACCOA) Older Americans Recognition Day (OARD) program funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The CSRC is a non-profit, public-benefit corporation created by your Board on July 5, 1983, to provide a channel for the receipt of donations to support programs that serve the elderly, victims of domestic violence, the homeless, and those in need of food and other resources. The Bylaws of the CSRC require the Board of Directors' approval and concurrence of the Board of Supervisors for disbursements and/or agreements that exceed \$5,000. This letter requests Board of Supervisors' concurrence to disburse the OGYKT fund balance of \$68,952.50 and the release of OARD program funds not to exceed \$45,000.

FISCAL IMPACT/FINANCING

The disbursements will be made from the CSRC program fund accounts. There is no cost to the County.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

OGYKT Event

On November 1, 2005, your Board concurred with the CSRC Board of Directors to disburse \$125,000 to purchase survival kits and emergency supplies to fulfill orders placed by radio listeners as a result of the OGYKT emergency preparedness fund-raising campaign held September 30 through October 2, 2005. Additionally, the CSRC Board of Directors and the ABC Radio Disney executive staff agreed that the disaster relief organizations and non-profit agencies listed below would receive a portion of the net proceeds collected from this event. A total of \$315,000 in OGYKT funds has been received to date.

As OGYKT generated revenue, the CSRC Board of Directors approved emergency resolutions to allocate funds incrementally to the disaster-relief organizations that were in critical need of resources. The CSRC Board also approved funds to purchase additional survival kits and supplies as orders were placed. A breakdown of funds released is listed below:

OGYKT Revenue		\$ 315,000.00
Distributions:		
Survival Kits/Emergency Supplies	\$ 181,047.50	
Habitat for Humanity	20,000.00	
Coast Guard Foundation Disaster Relief Fund	20,000.00	
LA County Fire Department Widows/Orphans Fund	5,000.00	
LA County Animal Care Foundation	5,000.00	
LA Firefighters' Association	5,000.00	
Ventura County Firefighters' Association	5,000.00	
Assistance League of Southern California	2,500.00	
Ocean Park Community Center	2,500.00	
Total Distributions		(246,047.50)
OGYKT Fund Balance		\$ 68,952.50

This letter requests Board of Supervisors' approval to allocate the OGYKT remaining fund balance of \$68,952.50 as follows:

- Los Angeles County Community and Senior Services (CSS) \$53,952.50 – To purchase emergency survival supplies and storage cabinets for community senior centers.

- Los Angeles County Department of Animal Care and Control \$15,000 – To support the continued care of rescued animals in emergency situations.

LACCOA OARD Program

On May 16, 2006, the CSRC Board of Directors approved an emergency resolution to release OARD program funds up to \$45,000 for expenses related to the 41st Annual Older Americans Recognition Day Awards Luncheon. The purpose of the awards luncheon is to honor senior volunteers that work with our youth, assist the homeless and physically challenged, support food pantries, advocate on behalf of nursing home residents, deliver and serve meals to the elderly, and many other services. These honorees have demonstrated their commitment to enhance the quality of life for those in need. This event is sponsored by the Los Angeles County Area Agency on Aging, LACCOA, and your Board. The CSRC was used as the non-profit channel for the receipt and deposit of donations.

Approximately \$45,000 has been collected to date specifically to pay expenses related to the OARD program event. Due to time and resource constraints, the CSRC was unable to bring this request before your Board prior to the OARD program event. This letter is to advise your Board of the funds released in the amounts indicated below and request concurrence in this action:

The Beverly Hilton Hotel \$42,000 – This includes the cost of the conference room, visual and audio equipment, and food and beverage for approximately 500 guests and 88 senior honorees.

Hicks Trophy & Engraving \$180.70 – 190 special ribbons and set-up costs.

Jacob Maarse Florists \$93.10 – Floral arrangements for the senior honorees.

A total of \$42,273.80 has been disbursed to date for the OARD program event. The funds remaining will be used to pay for any unanticipated expense.

CONTRACTING PROCESS

This section is not applicable.

IMPACT ON CURRENT SERVICES

The OGYKT fund-raising campaign has resulted in increased public awareness on the issue of emergency preparedness and disaster planning. Approximately 4,500 individuals have upgraded their level of emergency preparedness by purchasing

The Honorable Board of Supervisors

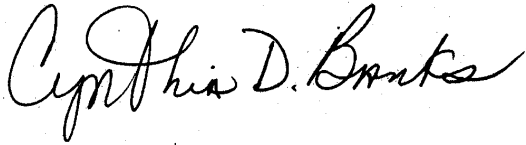
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survival kits and emergency supplies. CSS' community senior centers will be equipped with emergency equipment and supplies to sustain 120 individuals for a 24-hour period at each center location.

The OARD program provides awareness to the public and community of the invaluable services provided by our senior volunteers.

Respectfully submitted,

A handwritten signature in black ink, reading "Cynthia D. Banks". The signature is fluid and cursive, with the first name "Cynthia" being the most prominent part.

Cynthia D. Banks
Executive Director

CB:RD:he

c: David E. Janssen
Raymond G. Fortner, Jr.
Sachi A. Hamai